



GRANT SUBMISSION GUIDELINES

A. General Information

i. **Submission Process**

The Foundation accepts and evaluates grant applications submitted electronically through the special form available on its [website](#). Grant applications submitted otherwise than through the form will not be considered by the Foundation.

It is advisable that the required information to be filled in the application form be prepared in advance.

ii. **Submission Period**

The grant application form shall remain active as from 1 January to 30 April of each calendar year. No grant applications may be submitted following expiry of that deadline.

B. Terms & Conditions

i. **Eligible Organisations**

The Foundation funds exclusively organisations implementing non-profit projects in Greece. In this respect, funding is granted to non-profit private-law legal entities, clubs/associations, non-profit organisations ('AMKE'), Civil Society Organisations (CSOs), Social Cooperative Enterprises ('Koin.S.Ep. '), foundations etc. Support is also provided to public entities which are active in the fields of action of the Foundation.

***Note:** The Foundation **does not** fund individuals, with the exception of the regular Postgraduate Scholarship Programme.

ii. **Funding Pillars/Priorities**

For the period 2022-2025 the Foundation supports initiatives falling under 3 strategic pillars:

- [Education & Skills](#)
- [Innovation & Sustainable Development](#)
- [Social Action & Solidarity](#)



iii. Eligible Expenditure

The Foundation covers expenditure exclusively associated with the scope and implementation of the proposed project, provided it has also been included in the budget of the relevant project. The following expenditure is considered non-eligible:

- Expenditure for covering financial deficits or repayment of debt.
- Unreasonable expenditure not clearly defined in the application.
- Expenditure not included in the approved budget and timeline of the relevant project.

iv. Commencement of Proposed Projects

Applications submitted must refer to projects commencing in the calendar year following the year of submission, with a maximum implementation period of 18 months.

C. Evaluation Process

Applications shall be evaluated by the competent Committee of the Foundation as follows:

Phase A – Application Eligibility Review

Once the application submission period has expired, all applications submitted shall be evaluated based on the Terms & Conditions of paragraph B above. Applications meeting the requirements will qualify for phase B of the evaluation process.

Phase B – Evaluation Committee

The qualified applications shall be evaluated per thematic area/strategic pillar on the basis of the defined evaluation criteria (see non-exhaustive list below). At this stage, the Foundation may conduct interviews with representatives of the applicant organisations with a view to gathering additional information and data in relation to the relevant organisation and the grant application submitted.

Indicative Evaluation Criteria

- Organisational and financial capacity of the organisation to implement the proposed project and its activity in general.
- Completeness and soundness of the grant application.
- Relevance of the proposed project to the problem to be solved and the strategic objectives of the Foundation.
- Effectiveness and sustainability of the proposed project.
- Social impact of the expected results of the proposed project.
- Innovation/originality/quality of the proposed project, as well as its implementation methodology.



Phase C – Final Selection & Announcement of Results

All applicants shall be informed by email of the outcome of their application by the end of July of each calendar year.

*Note: The Foundation may revise/modify/extend the timeline of the evaluation and selection process in case more time is needed for completion of that process, upon consultation between the applicant organisation and the Foundation.

D. Clarifications

- i.** Each organisation may submit a maximum of 2 grant applications per submission period.
- ii.** The Foundation decides with full freedom, at its absolute discretion, with no obligation to provide reasons, on the selection of organisations and projects to be funded and therefore shall not disclose any information related to the evaluation process.
- iii.** No objection may be filed, and no re-evaluation of applications shall be available following the announcement of results.
- iv.** Previous or current funding does not guarantee a new grant being approved by the Foundation. The Foundation does not encourage the submission of new applications by recently funded organisations.
- v.** The Foundation reserves the right to impose specific terms as regards implementation of the approved grants.